

**The Housing Authority of the City of Greenwood**  
**Post Office Box 973**  
**Greenwood, South Carolina 29648**  
**Telephone: 864-227-3670 Fax: 864-227-8270**  
**Handicap Relay 711**

**CONTACT INFORMATION**

In the event that the GHA offices were forced to close or staff were required to work from home, please provide us with some additional contact information so we may continue to communicate with you. This information, like all personal information, will be kept in your file and will only be used to conduct GHA business in situations like the COVID-19 outbreak where normal methods cannot be used.

Please sign and return as soon as possible. (email, postal service, fax, office drop box)

Tenant name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

\_\_\_\_\_

Email address(s): \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reminder: Please make sure that you have your mailbox keys. Mail will be the primary way we will communicate.

**It is your responsibility to make sure that the office has the most up to date contact information at all times.**