## The Housing Authority of the City of Greenwood Post Office Box 973

Greenwood, South Carolina 29648 Telephone: 864-227-3670 Fax: 864-227-8270 Handicap Relay 711

## Non-smoking Policy Effective July 1, 2018

The GHA, in accordance with HUD's Final Rule 5597-F-03 and all local and state laws, is a smoke free agency. Smoking is prohibited anywhere on the GHA property including common outside areas, inside residential units, and offices. We have amended our lease to include this new smoke free policy.

**No Smoking:** Due to the increased risk of fire, increased maintenance costs and the known health effects of secondhand smoke, smoking is prohibited on all GHA property, including all buildings, all common areas, inside dwelling units, garages, and parking areas.

"Prohibited tobacco products" are defined as items that involve the ignition and burning of tobacco leaves or other plant product, natural or synthetic, such as cigarettes, cigars, pipes and water pipes (hookahs) and will not be allowed on the grounds of the GHA.

Electronic Nicotine Delivery Systems (ENDS) includes any product containing or delivering nicotine or any other substance intended for human consumption and simulates smoking through the inhalation of vapor or aerosol such as ecigarettes or vape pens are also prohibited on all GHA property, including all buildings, all common areas, inside dwelling units, garages, and parking areas.

This includes **ALL** residents in public housing, members of a resident's household, resident's guest, or other persons under the resident's control. Individuals must not engage in any smoking of specified prohibited tobacco products on the grounds of the GHA. It is the Head of Household's responsibility to notify all household members, household guests, and any other person under the resident's control of the policy.

The GHA will post "No Smoking" signs at the property entrances as well as other common and conspicuous places. Signs will not be posted inside individual units.

Tenants shall inform the GHA promptly and in writing of any incident where tobacco or marijuana smoke is entering the tenant's unit from outside sources.

## Enforcement of the policy will be as follows:

1st offense: The tenant/head of household will be given a verbal warning.

2<sup>nd</sup> offense: The tenant/head of household will be given a written warning.

3<sup>rd</sup> offense: The tenant/household member will be given a second written warning and be required to attend a conference with management.

4<sup>th</sup> offense: The GHA will consider the action to be a serious lease violation and will initiate a lease termination.

**Disclaimer:** Resident acknowledges that Landlord's adoption of a No-Smoking Policy does not make the landlord or any of its managing agents the guarantor of Resident's health or of the smoke free condition of the property.